

1ST PHASE CONSULTATION

FOR BOA CAMPUS

The 1st Phase consultation for the BoA Campus goes public from 1st September 2013 and lasts throughout the month. In order to meet this deadline there is a significant body of work to be undertaken. This will require resourcing, funding and considerable, multi-faceted support from Wiltshire Council and other stakeholders.

GENERAL TASKS

1. Scoping the task itself and the levels of participation required:

- a. Establishing and connecting with all key stakeholders in public services, sports/active leisure and culture/heritage.
- b. Agreeing sub-group terms of reference and stakeholder participation. Preparing and providing customised generic material for each subgroup to use for both information collection and initial data gathering (etc.).
- c. Scoping, agreeing and preparing for participation in selected events and in selected venues (etc.) throughout September. (e.g. September Area Board in St.Laurence School; large-scale events as part of Fringe Festival (Westbury Gdns., Poulton Rec et al).

2. Marketing & Consultation Material:

- a. Gathering existing material from WC and other Shadow COB'S.
- b. Gathering relevant material from BoA including asset-mapping, relevant organisations, other development plans, JSA's etc.
- c. Collating and summarising this material.
- d. Designing and producing bespoke/customised core material for both information and consultation purposes for Phase 1.

3. Phase 1 Consultation:

- a. Plan and design the consultation methods to be used and the resources required (e.g. Questionnaires, video, photos, maps, vox pop, focus groups, open forum etc.).
- b. Promote and Organise Delivery.
- c. Deliver .

4. Analyse the Outcomes.

5. Publicise & Review.